



**National Productivity Council
HQ, New Delhi**

Advertisement No. 11008/UP/SUP/2023-24

Dated: 24th January, 2023

Request of invitation for empanelment NGOs/Organisations working in the field of Solid Waste Management with special emphasis on Plastic Waste Management and Alternatives to the Single Use Plastic (SUP).

1. Introduction:

National Productivity Council (NPC) is national level organization to promote productivity culture in India. Established by the Ministry of Industry, Government of India in 1958, it is an autonomous, multipartite, non-profit organization with equal representation from employers' & workers' organizations and Government, apart from technical & professional institutions and other interests. NPC is a constituent of the Tokyo-based Asian Productivity Organization (APO), an Inter-Governmental Body, of which the Government of India is one of the founder members. NPC teams up with its clients to work out solutions towards accelerating productivity, enhancing competitiveness, increasing profits, augmenting safety and reliability, and ensuring better quality. It provides reliable database for decision-making, improved systems and procedures, work culture as well as customer satisfaction both internal & external. The solutions can be all-encompassing or specific depending on the nature of the problem. Promotional and catalytic in nature, NPC's services have bearings on economic growth and quality of life. The Council promotes a comprehensive view of productivity focused on improving triple bottom line – economic, environmental, and social and adds value for all the stake holders through generation & application of advanced knowledge for inclusive Growth. For further details, please visit our web site: www.npcindia.gov.in

2. Request for invitation

Applications from intending NGO/Organizations having expertise and experience in the field of Solid Waste Management with special emphasis on Plastic Waste Management and Alternatives to the Single Use Plastic (SUP) are invited for empanelment to implement project on **“Assessment of Single Use Plastic and Availability of alternatives of Single Use Plastic in Lucknow, Kanpur, Ghaziabad, Varanasi, Moradabad and Bareilly cities of Uttar Pradesh (U.P)”**.

3. Last Date for Application: 5th February, 2023

4. Submission Process:

The following documents/papers should be submitted for consideration of empanelment to be valid for the year 2023-24.

- i) Copy of Incorporation Certificate
- ii) Undertaking for not being blacklisted by any Central Govt./State Govt./PSU/Others
- iii) Copy of PAN Card and GSTIN of the organization
- iv) Copy of Audited Balance sheet of last 3 financial years (ITR)
- v) Experience in the field of Solid Waste Management/ Plastic Waste Management/ Alternatives to the Single Use Plastic (SUP)/ Environment Management etc.

5. Other Terms and Conditions

- i) The application may be submitted **Annexure-I**
- ii) Even though application may satisfy the above requirements, the same may be disqualified for the following reasons:
 - If misleading or false representation of facts are made or deliberately suppressed in the information provided in the forms, statements, and enclosures of this document.
 - If they have a record of poor performance such as abandoning work, not properly completing the contract or financial failures/weaknesses.
 - If confidential inquiry reveals facts contrary to the information provided by the agency/vendor or unsatisfactory performance in any of their previous engagement.
- iii) All agencies must follow the project monitoring and quality review guidelines as decided by NPC on case-to-case basis.
- iv) Any agency can be debarred if the performance during the execution of project or compliance to the guidelines is found to be unsatisfactory.
- v) **National Productivity Council reserves the right to accept or reject any or all the applications either fully or partly at any stage without assigning any reason.**
- vi) All the information collected during the process of study is strictly confidential and no part of the work to be reported anywhere.

6. How to apply:

Application should be submitted via email to eca.group@npcindia.gov.in and cc to vijay.nehra@npcindia.gov.in on or before the specified date.

**Format of Application
(On letter Head)**

Letter No.
Date:

Director and Group Head
Environment and Climate Action Group
National Productivity Council
Utpadakta Bhavan
5-6 Institutional Area, Lodhi Road
New Delhi – 110003

Dear Sir,

Sub: Application for empanelment NGOs/Organisations working in the field of Solid Waste Management with special emphasis on Plastic Waste Management and Alternatives to the Single Use Plastic (SUP)-reg.

We..... are having registered office at..... We are interested and willing to empanel our NGO in the project for following cities {Please Tick (✓)}:

- (1) Lucknow,
- (2) Kanpur,
- (3) Ghaziabad,
- (4) Varanasi,
- (5) Moradabad
- (6) Bareilly

Detail information of our NGO as mentioned below:

1.	Full Name of the NGO	
2.	Incorporation Certificate of NGO (Attach supporting documents)	
3.	Year of Establishment	
4.	Address of Corporate Office, Telephone/Telefax Numbers, corporate email-ID and websiteURL name of the Applicant	

5.	Names, Address and Email IDs & mobile numbers of Authorized Representatives/contact persons	
6.	Name and addresses of Directors/Partners/Proprietors/Key Managerial Personnel	
7.	GST No. (Attach supporting documents)	
8.	NGO PAN Number (attach supporting documents)	
9.	Experience in the field of Solid Waste Management/ Plastic Waste Management/ Alternatives to the Single Use Plastic (SUP)/ Environment Management etc. (Attach supporting work order documents)	
10	Details of Team Members for conducting the field Study: (Curriculum Vitae of the team members to be attached)	
11	Have you been blacklisted /debarred by any of the Government Undertakings/ Companies /Organizations, and if so, name of the i. Company as well as period of debarring and reasons thereof	

I hereby declare that the above information is true & correct to the best of my knowledge and belief.

(Authorized Signature & Seal)